



KSPS Public Television provides programs and events that entertain, engage, and educate to enrich all the communities we serve.

Minutes

Friends of KSPS Board Meeting

19 November 2020, 4:30 PM

Members Present: Adam Munson, Linda Finney, Monica Samper, Jeff Adams, Shannon Scheiwiller, Jon Heideman, Rosemary Selinger, Jodi Harland, Addy Hatch, Craig Gracyalny, Kim Lloyd, Vinnie Alfonso, Klay Dyer

Members Absent: Marti D'Agostino, James Alexie, Roberta Brooke

Staff Present: Allison Hansen, Dawn Bayman, Gary Stokes, Sandra Kernerman

Guests: no public comment, Jaclyne Hawley, Ryan Brown (Clifton, Larson, Allen)

(Members and staff attending in person and by ZOOM)

Chair Jeff Adams called the meeting to order at 4:32.

Consent Agenda Motion: Adam Munson, seconded: Jodi Harland. Correction to September minutes: motion name absent for Endowment vote, amend minutes to read: a motion was made, and seconded, vote passes unanimously. With amendment, September minutes approved.

General Manager Report: Motion to accept as submitted: Rosemary Selinger, seconded: Craig Gracyalny, passed unanimously.

FY 19-20 Audit: Audit review by Clifton Larson Allen. Review of role of auditors: assessment of controls, review of general ledger, data analytics. Independent auditors report reviewed with Finance committee, **CLA has issued an unmodified, clean opinion.** PPP loan is listed as a liability, expected to be forgiven, per Federal Cares Act rules. Increase in revenue to \$5.8M. (CARES, CPB, fundraising, other grants), expenses flat, net assets increase \$530K. Functional expenses report: bulk is program 81% (makes donors happy), (ROI), positive cash flow from operations. Overall increase in cash ~ \$800K.

If CARES act funding taken out, KSPS still has about \$900,000 held in cash.

After review, acknowledging that small adjustments will be made to notes, a motion to accept was called: motion by: Adam Munson, 2nd: Craig Gracyalny, passed unanimously.

September/October EOY Financials: Adam Munson reported that revenue increased, expenses held down. PPP loan expected to be forgiven as we have met expectations. It will be moved to revenue from liability when forgiven. Cash position continues strong. Motion to accept financials as submitted: Monica Samper, seconded: Rosemary Selinger, passed unanimously.

Adjourn for Executive Session: (Personnel Discussion): Motion: Adam Munson, seconded: Addie Hatch. Gary Stokes reported that staff has incurred extra expenses during COVID times and proposed to offer \$1000 stipend to 26 employees to address these personal costs. Craig noted that Providence has provided a monthly stipend to employees. Shannon asked if there were any income tax implications. Craig said it is wise to be cautious with messaging. Jeff made a motion that \$26K would be set aside for stipend purposes to compensate staff for costs

associated with working from home due to public health emergency. Seconded: Jon Heideman. Passed unanimously. Motion to move out of executive session: Shannon. Seconded: Jeff. Passed unanimously.

GM/Development Updates: “Money moves the mission, the mission moves the masses.” Comments from Gary concerning Inland Sessions, participation of the Board in donor stewardship, possibility of more Federal funding for PPP, will monitor. Gary to attend December PBS board meetings. Gary extended kind words to the KSPS staff for their hard work, under duress.

Development Report: Dawn Bayman reviewed fundraising trends, during the pandemic. Sandy announced the eminent arrival of a large bequest check. Suggestions were made for Board members to participate in donor stewardship.

Committee Assignments: Jeff would like a motion to develop a committee to address each of the 4 pillars of our strategic plan. The goal will be to advance and shepherd each pillar. Each committee will work to codify a structural format to guarantee stability. Education/ Civic Health / Workforce Development / Arts & Culture.

Jeff would like to authorize the Governance committee to maintain Sustainable Futures (development), Executive, Governance, and Finance and expand four additional committees, Education (to include the ethos of Lifelong Learning) / Civic Health / Workforce Development / Arts & Culture. Each committee will establish goals and policies for future members. He will send an email out to board member to consider their thoughts and what they would like to do. This topic will be deferred to the January meeting. Information for the board’s consideration will be forthcoming.

Chair Jeff Adams adjourned the meeting at 6:18.

Upcoming Meetings

Executive Committee – ~~XX~~ December 2020, 4 PM

Friends of KSPS Board Meeting – 28 January 2021, 4:30 PM