



## Meeting Minutes: Friends of KSPS Full Board Meeting

### Regular Meeting

September 26, 2024

KSPS 3911 South Regal

Spokane, WA

**Members Attending:** Kristine Meyer (chair), Jessica Deri, Emily Geddes, Craig Gracyalny, Jon Heideman, Jaye Hopkins, Beth Pellicciotti, Rosemary Selinger, Ken Spiering

**Members Absent:** James Alexie, Kiantha Duncan, Kim Lloyd

**Staff Attending:** Gary Stokes, Dawn Bayman, Jason Miller, Skyler Reep, Jacqueline Thompson

**Guests:** James Albrecht, Chair; Community Advisory Board

The regular meeting was called to order by Chair Kristine Meyer at 4:34 pm. She announced a quorum.

**Public Comment:** There was no public comment.

#### Consent Agenda

**Minutes of Previous Meeting:** The Board approved the consent agenda 9 to 0.

**Treasurer's Report:** Jacqueline Thompson gave the Treasurer's Report, as Kim Lloyd could not attend due to a work conflict. Ms. Thompson noted no notable changes in the statement of Financial Results. The Treasurer's Report was accepted.

Dawn Bayman said that by Board policy, when bequests are received, 90% of each bequest is immediately placed in the Endowment account, and 10% is held (along with 10% of other bequests that year) in a separate savings account. At the beginning of the following year, the board then votes on whether to move the entire 10% sum into the endowment, or place it into the operating budget. In FY24, because of the \$1 million+ bequest we received, the 10% holdback amount is much larger than normal, and it would be wise to wait until we have an up-to-date fiscal year-end financial report before voting. The Finance Committee agreed to hold off on the Board vote until the November 2024 Board meeting when the August financial statement can be analyzed.

**Community Advisory Board Annual Report:** James Albrecht reviewed the highlights of the Community Advisory Board Annual Report.

**Updated Board Documents:** Dawn Bayman asked Board members to update their calendars for 2024-2025. She noted that there was an updated Board of Directors contact list, Staff leads for committees will send out links for these meetings.

**Business Plan Retreat:** Kristine Meyer noted that the Business Plan Retreat is Thursday, January 30, 2025 (9:00 – 4:00 pm) at the Second Harvest Wolff Center on 1234 East Front Avenue in Spokane. This takes the place of the regular Board meeting. The focus will be on refreshing the Pillars document.

**Governance Committee:** Kristine Meyer said the committee is looking at board responsibilities, including policy updates on conflict of interest and on Board members' commitment to giving. The committee is also recruiting Board members to fill current openings.

**Education Committee:** Jaye Hopkins said the committee is focusing on making the Learning Neighborhood Grant sustainable. KSPS is in four different schools with different levels of participation. The Education Committee has emphasized elementary and early childhood education, but seeks to pivot toward middle school education. Future Day is February 22 with 5-10 more (career) presenters being recruited.

**Workforce Development:** Emily Geddes reported on 143 different Spotlights with seven more in production. Eight virtual field trips are planned with nine live sessions. Starting in 2025, every middle and high school student in Washington State will have school links to these career planning resources. Gary Stokes noted the fine work of the Workforce Development Advisory Council, which meets quarterly, and asked Jason Miller if KSPS Board members could receive invitations to the Council's meetings (the next meeting is October 9).

**Civic Health:** Gary Stokes reported that KSPS is recording and broadcasting many candidate debates in the next few weeks.

**General Manager's Report:** Gary Stokes noted that the 2024-2025 budget is underway. Staff have recently attended a marketing conference.

**Development Director's Report:** Skye Reep reported that individual giving is down 2%, and major giving is up 15%. Canvassers have been in contact with 3,700 households. Younger sustaining givers have been developed because of canvassing.

**Station Manager's Report:** Dawn Bayman noted the importance of staff looking carefully at events and making sure that events meet their goals. She is work closely with Jason Miller on a significant grant application.

**Operations:** Patiel Bedrosian, Operations Manager, provided an operations report.

**Adjourn:** Kristine Meyer adjourned the meeting at 6:10 pm.

Beth Pellicciotti, Secretary

Date of Approval: \_\_\_\_\_